



APPLICATION RULES, PROCEDURES & GENERAL INFORMATION

(Revised March 2013)

GENERAL INFORMATION

Since 2001, the American Theatre Organ Society (ATOS) has reserved a seat on its Board of Directors for a Youth Representative. The purpose of this position is to create a two-way avenue for dialogue and the expression of ideas from a youth perspective. The Youth Representative should be involved in as many ATOS events and activities as possible, and should encourage new memberships from younger individuals. The Youth Representative must be between 18 and 24 years of age as of March 1, 2013. At least one member of the candidate's household must be an ATOS member, and each candidate must be recommended by an ATOS member in good standing.

The ATOS Youth Representative will serve a two-year term from 2013 through 2015 as a voting position on the ATOS Board of Directors. The Youth Representative's term will begin at the time new board members are seated at the 2013 annual Board of Directors Meeting (typically held the day before the start of the annual convention in the summer) and will end when new board members are seated at the 2015 annual Board of Directors Meeting.

The Youth Representative shall work under the direction and supervision of, and is responsible to the Chairperson of the Youth Initiatives Committee. The Youth Representative is expected to attend all ATOS Board Meetings (including in-person meetings and telephone conference calls), the Annual Convention and Banquet, The Members' Forum, and the Annual Membership Meeting.

REIMBURSEMENT OF EXPENSES

ATOS will cover the Youth Representative's expenses in accordance with its customary policies and practices for reimbursing the expenses of its Directors, Officers, and Staff. ATOS will cover the following expenses for the Youth Representative:

- 1) Lowest economy round-trip airfare for each ATOS event the Youth Representative is expected to attend, including the annual ATOS convention and the annual and mid-year meetings of the Board of Directors.
- 2) Hotel costs for the nights the Board is in session and/or the nights the convention is scheduled (not including any preglows or afterglow events).
- 3) Convention registration fees and banquet fees.
- 4) Lowest economy round-trip airfare and hotel for all official Board Meetings scheduled after the convention.

ATOS does not cover costs associated with meals and/or other personal expenses the Youth Representative might incur.

APPLICATION INSTRUCTIONS

- 1) Complete and submit the application form.
- 2) Submit an essay not to exceed two (2) double-spaced typed pages. The essay should include a discussion of leadership experience in any organizations, interest and involvement in ATOS and/or any local chapter(s), reasons why the candidate would like to serve in this position, a short statement dealing with the theatre organ's viability and compatibility with current musical trends and ways this position will benefit ATOS and younger individuals.
- 3) Submit a biographical resume listing the candidate's activity in any organizations, leadership positions held, involvement with any local ATOS chapter(s), and any other pertinent information.
- 4) Submit a letter of recommendation from an ATOS member in good standing.

All applications and supporting materials must be emailed or postmarked no later than WEDNESDAY, MAY 1, 2013.

For additional information, or if you have any questions, please contact the Youth Initiatives Committee Chairperson listed above.