

ATOS Mid-Year Board of Directors Telephone Conference Agenda
February 20, 2013-7:30-9:30 p.m. E.S.T.
February 21, 2013-7:30-9:30 p.m. E.S.T

The call in number is: 888-537-7715. The code is 14925265#

The meeting will be recessed at the end of the first session and adjourned at the end of the second session.

Agenda items to be covered are as follows:

- 1. Call to order: (Dilworth)**
- 2. Roll Call: (Evans)**
- 3. Declaration of Quorum: (Dilworth)**
- 4. Acceptance of Minutes from November 8, 2012. (Board)**

Old Business:

5. Reports:

Please Note: The reports received are listed below. We will not review every report or go through the list orally. *If you have a question about a report please contact the chairman of the committee or task force for an answer to your question. We are on a limited time schedule.*

- a. Membership Secretary
- b. Publisher
- c. Secretary
- d. Archive and Library
- e. Archive Goal Assessment
- f. Treasurer
- g. Awards and Recognition
- h. Budget Committee
- i. Bylaws and Policies
- j. Chairman
- k. Chapter Census
- l. Contract Administrator
- m. Convention Planning Coordinator
- n. Endowment Fund
- o. DVD Initiative Task Force
- p. President/CE
 - travel
 - strategic planning
 - fund raising
 - theatre manager's consortium
 - Stan Kann Scholarship (suspended)
 - Convention CD

- special projects
- q. Historian
- r. IT Manager
- s. Mentor
- t. Summer Youth Adventure
- u. Youth Representative

6. Motion to accept all written reports for file: (Dilworth)

7. NYTOS request for extension or renegotiation of their loan. (Double)

New Business:

8. Request from Mike Hutcherson for assistance. (Hutcherson)

9. Contract Administrator: (Eddington) Contracts to be voted on at annual meeting.

10. Schedule next telephone conference: (Board)

11. Schedule annual meeting time and place: (Double/Board)

12. Good of the Order: (Board)

Please Note: The meeting will be conducted in accordance with *Robert's Rules of Order*-Mike Bryant, Parliamentarian.