

Board of Directors Virtual Meeting  
Wednesday May 1, 2019  
9:03 p.m. Eastern Time

1. Chairman of the Board David Calendine calls the meeting to order at 9:03 p.m. EST
2. Secretary Taylor Trimby calls roll
  - i. Officers: **Dave Calendine**, Chairman; **Tedde Gibson**, Vice Chairman; **Taylor Trimby**, Secretary; **Michael Fellenzer**, Treasurer
  - ii. Board: George Andersen; **William Campbell**; Michael Cipolletti; **Richard Neidich**; **Jonas Nordwall**; **Carlton Smith**; **Luke Staisiunas**, Youth Representative
  - iii. Staff Present:
  - iv. Parliamentarian:
  - v. Others Present: **Bill Gellhaus**; **Mark Renwick**
3. Approval of Agenda Gibson/Nordwall (carried: without dissent)
4. Approval of Meeting Minutes
  - i. Board Meeting of April 3, 2019 Gibson/Fellenzer (carried: without dissent)
  - ii. Email Poll as amended Gibson/Staisiunas (carried: without dissent)
5. Officer Reports:
  - i. Chairman Dave Calendine
  - ii. Vice Chairman Tedde Gibson
  - iii. Secretary Taylor Trimby
  - iv. Treasurer Michael Fellenzer -- sent out fund balances will send out proposed budget to review at next board meeting.
6. Staff, Committee and Program Reports:
  - i. Bylaws Committee - crafting recommendations
  - ii. Awards Committee – met on Monday and awards have been selected.
  - iii. Summer Youth Adventure – Got more applicants for the SYA
  - iv. Young Organist Competition – no update at this time
7. Old Business

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- i. Marketplace Staffing – 4 Candidates. Simon Robinson and Charles Prior are good candidates and do this type of marketing.

- 1. Charles Prior joined the call

- ii. Fiscal Year Change

**Motion:** In order to align with the calendar year and better reflect annual expenses the ATOS fiscal year shall begin on January 1 and end on December 31. This shall be effective January 1, 2020. There shall be a short fiscal year of August 1, 2019, to December 31, 2019, to achieve the new fiscal year. Fellenzer/Staisiunas (carried: without dissent)

8. New Business

- i. Permanent Extension to the half-price new member / renewal member program

- a. **Motion:** To extend the half-price new member / renewal member program for one year Gibson/Nordwall (carried: without dissent)

- ii. Create Planning Committee for “100 Years of Theatre Organ” Celebration (Mike Cipolletti and George Andersen)

- 1. Board asked them to come up with proposal for next meeting.

- iii. Marie Wilson – Parliamentarian for convention / General Membership Meeting

- 1. Tabled until we get the information about her expenses.

- iv. Oklahoma University Archives

- 1. Bill Gellhaus has been in discussions with Bailey. Asking the board for some direction to Oklahoma on what is priority to get archived.
  - 2. Issues with the software – archive and database.
  - 3. The journals will be online and available by the end of the summer.
  - 4. Bailey is willing to generate report on the status – looking for us to let her know what we want her to include in the report.
  - 5. Board should give guidance on what is priority on what audio to get digitized and standards on those.
  - 6. ATOS members’ personal archives and what to do with it.

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7. What to do with the duplicate archives
- v. Acting ATOS Treasurer for 2020 ATOS Convention
  1. **Motion:** To appoint Bob Maney as "acting ATOS treasurer" for Indianapolis convention related matters. This would be approving the convention budget and then reviewing and signing off on the final accounting. Nordwall/Gibson (carried: without dissent)
- vi. Financial Audit as per Bylaws
  1. Information on costs and what is different between audit and review. Suggested to read the membership audit policy. This will be tabled until the next board meeting.
9. Executive Session for Market Place Staffing
  - i. **Motion:** To approve Charles Prior as Market Place Manager Gibson/Staisiunas (carried: without dissent)
  - ii. **Motion:** To approve up to \$1,500 to transfer the market place merchandise from Pennsylvania to Ohio. Fellenzer/Niedich (carried: without dissent)
10. Announcements for the Good of the Order
  - i. Convention Expense – Know ahead of time what items are able to be reimbursed!
  - ii. Positive outlook on being on the board – especially at the convention.
  - iii. Charitable registration question in Pennsylvania to be investigated by Bill Gellhaus.
11. Next Meeting: To Be Announced (one more before the convention).
12. Adjournment Nordwall/Staisiunas (carried: without dissent)