

**ATOS Mid-Year Board of Directors Meeting Agenda
February 11, 2012
American Organ Institute at the University of Oklahoma
Norman, Oklahoma**

1. Call to Order (9:00 a.m.): (Hartley)

2. Roll Call: (Evans)

3. Opening Remarks: (Hartley)

4. Approval of January 10, 2012 telephone conference-meeting minutes.

5. Approve Treasurer's Report for file-Present Status: (Hutcherson)

Old Business:

6. Archive and Library

- a. Archive and Library Update: (Miller, Evans)
- b. Presentation of Archive Time Line: (Miller)

7. Awards and Recognition: (Moelmann)

- a. Hall of Fame, Honorary Member, Organist of the Year, Ron Musselman Member of the Year, Award of Special Merit
- b. Theatre Organ Student of the Year: (Avakian, Ledwon)
- c. Simonton Literary Prize: (Apple)

8. Convention Planning Coordinator: (Kinerk)

- a. Convention Update

9. Youth Activities:

- a. Summer Youth Adventure: (Nordwall)

10. Competitions:

- a. Young Organist Competition: (Ledwon)

11. Technical: (Miller)

- a. Restoration and Preservation
- b. Technical Consultation Program
- c. David L. Junchen Technical Scholarship
- d. Other Awards
- e. DVD Series (Phipps)

12. Awards for Conventions:

- a. George Wright Memorial Scholarship: (Ledwon, Avakian)
- b. Mentor Program: (Needler, Reddish)

13. Bylaws and Policies: (Moelmann)

14. Endowment Fund: (Reddish)

15. Nominations: (McCall)

16. Publications:

- a. Theatre Organ Journal (includes advertising): (Parker, Feely)
- b. Publicity: (Parker)
- c. Around the Circuit: (Bisson)
- d. ETONES: (Hutcherson, Moelmann)
- e. ATOS Web Site: (Parker, Hartley)

17. Inner-City Youth/Urban Outreach Program: (Moelmann)

18. Organist Scholarships: (Smith, Ledwon, Avakian)

19. Chapter Relations:

- a. Chapter Relations Update: (Phipps, Needler, Evans)
- b. *Chapter Relations Proposal*: (Phipps, Needler, Evans)

20. Public Relations: (Parker)

21. Youth Initiatives:

- a. Stan Kann Scholarship: (Double)
- b. Youth Representative Nomination: (Moelmann, Ledwon)

22. Finance and Investments: (Needler, Moelmann, Dilworth)

23. Financial Review and Audits: (Needler, Dilworth, Hutcherson)

24. President/CEO Reports: (Double)

- a. Fundraising
- b. Convention CD
- c. Theatre Organ Radio
- d. DVD Lessons Series
- e. Expense Report
- e. Potential Campaign Material

25. Executive Secretary: (Merry)

- a. Current Membership Status

26. Historian: (Moelmann)

27. Officer Reports:

- a. Secretary: (Evans)
 - Job Description Updates
 - Calendar Updates
 - Charter Certificate Digitalization Progress

- b. Vice Chairman: (Dilworth)
- c. Chairman of the Board: (Hartley)

**28. Motion: Motion: (Moelmann, Ledwon) to rescind paragraph 4.2e of the ATOS Bylaws.
(tabled at January 10, 2012 telephone conference)**

(See below:)

e. Director Of Another Organization. Because Directors must give undivided allegiance when making decisions affecting the Society, a Director's serving simultaneously on the board of directors of any other national or international public, charitable or private organization that promotes the theatre organ and the performance of its music (hereafter a "Competing Organization") will impair and prejudice the Director in carrying out his or her duties as a member of the Society's Board of Directors. Consequently, from and after July 1, 2009 any person who is a member of the board of directors of any Competing Organization may not qualify to run for election to the Board of Directors, may not be appointed to the Board of Directors, nor may such person serve as a Director. The prohibition in this subsection shall not apply to any person who serves on the board of directors of any chapter of the Society. Further, the prohibition in this subsection shall not apply to any Director elected in 2009, and any such Director is exempted from the prohibition of this subsection during his or her initial term and any consecutive term authorized by Section 4.4 of these Bylaws.

29. Contract Administrator: (Eddington)

30. Strategic Planning Presentation: (Parker, Moelmann, Hartley)

31. Motion to accept all written reports for file: (Hartley)

**32. Schedule next Board Meeting, Annual Board Meeting, and Annual Membership Meeting:
(Hartley)**

- a. Next Board Telephone Conference April 3,4, or 5.
- b. The ATOS Annual Board Meeting will be held on June 30 and July 1 in Los Angeles, California.
- c. For Board Members planning purposes:
Both the ATOS Annual Membership Meeting and the ATOS Member's Forum will be held on Wednesday, July 4, 2012 at a time to be determined.

33. Good of the Order: (Board)

34. Adjournment

Please Note: The meeting will be conducted in accordance with *Robert's Rules of Order*-Mike Bryant, Parliamentarian.