

ATOS MID-YEAR COMMITTEE/OFFICER ACTIVITY REPORT FORM (2014)

Name of Activity: **BYLAWS & POLICIES**
(Please fill out separate form for each activity.)

Committee Chair/Officer Name: **R. Jelani Eddington**

Date of Report: **February 12, 2014**

1. Actions completed since the annual meeting: (Please bullet actions completed.)

- Drafted document retention policy. (adopted as Policy ¶ 26(A)-(E)).

2. Actions begun but incomplete since the annual meeting: (Please bullet actions begun.)

- Ongoing process of reviewing and advising Board on issues relating to bylaws and policies.

3. Goals to be reached by the 2014 annual Meeting: (Please bullet goals.)

- I have been in the process of reviewing the Policy document in order to propose several changes to repeal and/or amend outdated policies.

4. Amount budgeted for your committee: \$0.00. Amount expended by your committee: \$0.00

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

- None

6. Motions:

- None