ATOS ANNUAL MEETING COMMITTEE/OFFICER ACTIVITY REPORT FORM (2015)

Name of Activity: <u>Convention Planning Coordinator (CPC)</u>

Committee Chair/Officer Name: <u>Michael D. Kinerk</u>

Date of Report: _____ Jun 10, 2015____

1. Actions completed since the 2015 Mid-Year Meeting: (Please bullet actions completed.)

- Philadelphia 2015 arrangements all completed
- Tampa / Sarasota 2017 convention chapter (CFTOS) & chair (Cliff Shaffer) approved by ATOS Board.
- Tampa / Sarasota 2017 Marriott Waterside Hotel contract complete (rate \$114)
- Tampa Theatre 2017 convention contract complete, signed by chapter
- Los Angeles 2018 convention chapter (LATOS) & chair (Mark Herman) approved by ATOS Board
- 2. Actions begun but incomplete since the 2015 Mid-Year Meeting: (Please bullet actions begun.)
 - Bus, venue & logistics planning for 2016 Cleveland (Western Reserve chapter) convention.
 - Cleveland 2016 artist roster approval process
 - On-going assistance for hotel selection, 2016 Youth Organ Adventure
 - Tampa / Sarasota 2017 artists, budget, bus and venue contract review pending
 - Solicit Hotel bids for 2018 Los Angeles annual convention
 - Planning for 2018 Los Angeles / Orange Co. venues & artists
- 3. Goals to be reached by the 2016 Mid-Year Meeting: (Please bullet goals.)
 - Cleveland 2016 convention venue & artist contract approval with Western Reserve chapter
 - Tampa / Sarasota 2017 contract with Grace Baptist Church for use of Forker Wurlitzer
 - Los Angeles (Pasadena) 2018 hotel RFP, and review of proposals.
 - Submit for Board approval chapter bid for 2019 ATOS annual convention
 - Solicit chapter bid for 2020 ATOS annual convention
- 4. Amount budgeted for your committee: <u>\$0</u> Amount expended by your committee: <u>CPC convention lodging exp. charged to Staff budget</u>
- 5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.) (See below, item #6)

6. Please provide a three-bullet summary of your committee/task force/officer activities since the 2015 Mid-Year Meeting. These will be included in the minutes of the mid year meeting.

• ATOS Convention Planning Coordinator completed work on ATOS annual convention in Philadelphia/Wilmington (2015).

• Development of 2016 annual convention in Cleveland (Western Reserve chapter) on-going. Tampa/Sarasota 2017 and Los Angles / Orange County 2018 conventions all in discussion and review with chapters. ATOS annual conventions in Salt Lake City, Detroit and other cities are in discussion.

• Since 1986 (past 29 years), ATOS has enjoyed average annual income of \$13,654 in its share of convention profits. Cumulative income to ATOS from those 29 conventions has been **\$395,979**. The ATOS 40% share of profit from 2014 Indianapolis convention was **\$13,566**. Paid attendance was approximately **460**. All conventions have been critically-acclaimed artistic successes.

