

ATOS COMMITTEE/TASK FORCE/OFFICER ACTIVITY REPORT FORM MID-YEAR MEETING (2013)

Name of Activity: ATOS Instructional DVD Initiative
(Please fill out separate form for each activity.)

Committee Chair/Task Force Chair/Officer Name: Don Phipps/Bob Evans

Date of Report: 2/15/2013

1. Actions completed since the 2013 Annual Meeting: (Please bullet actions completed.)

- *Received Board approval to purchase necessary video equipment
- *Purchased video equipment with guidance from Richard Neidich

2. Actions begun but incomplete since the 2012 Annual Meeting: (Please bullet actions begun.)

- *Planning of and preparation for the first DVD: "Keyboard Adjustment"

3. Goals to be reached by the 2013 Annual Meeting: (Please bullet goals.)

- *Recording of first DVD (projected dates: 23-28 March, 2013)
- *Editing of first DVD
- *Production of first DVD for distribution at ATOS Annual Convention

4. Amount budgeted for your committee: \$6000

Amount expended by your committee: 4900

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

*Originally, we had intended to have the first instructional DVD completed by the Mid-Year Meeting. Scheduling conflicts and illnesses, however, forced us to defer the recording until the March time period. We expect to produce this the first in a series of instructional DVD on a professional level with a professional result. More DVD's will follow as we begin the process of preserving the current accepted professional level standards of construction, restoration and troubleshooting.

Tentatively, the second offering in this series will be on the theme of troubleshooting problems in theatre organs. Clark Wilson has made some preliminary notes on subject matter. We are anticipating his participation in this second project recording.