

**Minutes of the ATOS Virtual Board Meeting
Tuesday, November 25, 2014
9:00 p.m. E.D.T.**

1. Chairman of the Board Bob Dilworth called the meeting to order at 9:04 p.m. E.D.T.

2. Secretary Bob Evans called the roll:

Officers Present: Bob Dilworth-Chairman of the Board, Bill Coale-Vice Chairman of the Board, Bob Evans-Secretary, Mike Hutcherson-Treasurer. **Board Members Present:** Jelani Eddington, Michael Fellenzer, John Ledwon, Dan Minervini, Jack Moelmann, Don Phipps, Donnie Rankin, Carlton Smith. **Board Member Absent:** Denise Andersen. **Staff Present:** Ken Double-President/CE, Donna Parker-Membership Secretary, Mike Bryant-Co Editor *Theatre Organ*/Parliamentarian, Don Feely-Co Editor-*Theatre Organ*, Greg Bellamy-IT Manager, Mark Renwick-Finance Committee Chair.

3. The minutes of the October 21, 2014 Virtual Board Meeting were accepted. A notation was added specifying that the distribution of the 40,100 would be considered at a future time.

Standing Business:

4. Officer Reports:

- Chairman of the Board (Dilworth)-Nothing to report
- Vice Chairman of the Board (Coale)-Retreat Forward Committee meeting next week.
- Secretary (Evans)-Nothing to report
- Treasurer (Hutcherson)-See two financial statements at the end of the minutes. The first statement is a current financial position statement. The second is Actual vs. Expenditures.
 - Mike pointed out that this is one of our busiest times for membership renewal.

5. Staff, Committee, and Task Force Reports:

- Membership Secretary: (Parker)
 - Current membership is 2388.
 - Donna also pointed out that this is our heavy renewal period.
 - ATOS has 56 student memberships. This is encouraging.
 - Donna is continuing to send out membership brochures and is working with Ken Double and Michael Fellenzer to identify chapter officers for receipt of the new brochures.
- Finance Committee: (Renwick)
 - The ATOS Finance Committee met (electronically) on November 6, 2014.
 - The Finance Committee members are Denise Andersen, Lee Lanier, Bob Maney and Mark Renwick (Chair)
 - The committee is examining possible changes to the ATOS Endowment Fund and may propose a new document with more flexible policies.
 - The committee will seek proposals for managing ATOS finances from three accounting/bookkeeping services.

- Transition Bylaws and Policies Committee: (Moelmann)
 - The Transition Bylaws and Policies Committee met on
 - The Transition Bylaws and Policies Committee members are
 - The committee will determine where we are going to determine areas to be addressed. The group will recommend changes to the whole bylaws and policies documents.
 - The committee wants to codify the various policies and bylaws according to changes effected by the “Retreat Forward” agenda.
 - ATOS still needs a solid definition of what is governance and operations.

- Convention Planning Coordinator: (Kinerk)
 - Bob Dilworth reported that things are progressing well and information and registration materials will be in the next journal.
 - Ken Double encouraged Bob Dilworth to keep a steady flow of new information going to the ATOS Web Site for posting.

- ATOS Budget Committee: (Ledwon)

Motion: (Ledwon, Hutcherson) That the 2014-2015 contracts for the ATOS Membership Secretary, President/CE, and IT Manager shall be for a period of nine (9) months at a reduction of 10% monthly beginning December 1, 2014.

- Jelani Eddington asked how the committee came to the 10% figure. John Ledwon responded that the 10% figure was a compromise from the former figure of 20% that was recommended at the ATOS Annual Meeting.
- Mike Hutcherson noted that we did not fund the IT Manager’s position when Greg Bellamy was working on another project for four months.
- Jelani asked how this reduction fits in with other budget cuts. John Ledwon responded that, at this point, other budget cuts are minimal.

The Chairman of the Board asked for a roll-call vote.

Yay: Dilworth, Coale, Evans, Hutcherson, Ledwon, Minervini, Moelmann, Phipps, Smith. Nay: Eddington, Fellenzer, Rankin. (Carried)

6. New Business:

- Update on Mid-Year Meeting
 - The general consensus is that the Board gets more work done face-to-face.
 - John Ledwon pointed out that a face-to-face meeting was not included in the budget.
 - Tentative date was set for February 7. The form of the meeting is to be determined.
 - Jack Moelmann noted that a virtual meeting is much more economical.

7. Good of the Order:

- Jack Moelmann noted that the Policies and Bylaw Transition Committee should not be the only ones who determine what is changed based on what is currently going on. Jack is asking for input from the Board and requests that individual members communicate with Jack.

- Ken Double advised that the Van Der Molen organ is not going to fit into Loew's Kings. That project is, for all intents and purposes, is dead. The New York Theatre Organ Society is seeking buyers for the instrument. They have no intention of breaking up the organ.
- Bob Dilworth asked for additional comments but received none.

The meeting adjourned at 10:13 p.m. E.S.T.

/s/ Bob Evans, Secretary

Please Note: The meeting was conducted using *Robert's Rules of Order-Newly Revised*. Mike Bryant, Parliamentarian.

American Theatre Organ Society
Statement of Financial Position
 11/23/2014

Unrestricted Funds / Assets:			
Operating Account	\$	49,297.47	
Reserve	\$	524,873.31	
Total Unrestricted Funds	\$	574,170.78	
Restricted Funds / Assets:			
Endowment Fund	\$	1,293,232.70	
Endowment Grant Award Fund	\$	28,710.94	
Endowment Fund Loan (NYTOS)	\$	14,000.00	
George Wright Fund	\$	55,599.73	
Total Restricted Funds	\$	1,391,543.37	
Total Funds	\$	1,965,714.15	
Operating Activity 8/1/14 To 11/23/14			
Revenue	\$	51,750.63	(Does not include \$40,100 placed in Reserve Acct.)
Expenses	\$	141,639.91	(Includes Retreat Cost of \$28,295.10)
Net	\$	(89,889.28)	