

**MINUTES OF THE ATOS BOARD OF DIRECTORS
SPECIAL TELEPHONE CONFERENCE MEETING
TUESDAY, DECEMBER 12, 2006 6:00 PM EST**

President Ken Double called the meeting to order at 6:05 p.m. EST

The secretary, John Riester, conducted the roll call: **Officers Present:** Ken Double, President; Michael Fellenzer, Vice-President; John Riester, Secretary; Paul Van Der Molen, Treasurer **Directors Present:** Vern Bickel, Mike Cierski, Jelani Eddington, Ed Mullins, Don Near, Doug Powers, Carlton Smith **Youth Representative Present:** John Riester **Director Absent:** Donna Parker **Staff Members Present:** Jim Merry, Executive Secretary; Jeff Weiler, Parliamentarian; Allen Miller, Restoration and Preservation Chairman; Mike Kinerk, Convention Planning Coordinator. A quorum was declared.

Standing Committee Reports (Mr. Eddington and Mr. Kinerk needed to leave the call early, thus their committee reports were addressed at this time):

Summer Clinic Committee: A new report was provided to the Board. Board's consensus was that the report needed to be narrowed before a commitment of funds for the event; however, the Board seeks approval by January 1, 2007 to include a detailed advertisement in the March/April issue of *Theatre Organ*.
--MOTION: Summer Clinic Committee will provide an updated report, submitted no later than December 19, 2006, to the Board for an e-mail vote. Moved: John Riester, amended. Carried: Unanimous.

Convention Planning Committee: Michael Kinerk reported on the EMCATOS convention. Despite some initial concerns with advertising delays, the convention posted roughly a \$16,000 profit.
--Report on the Grand Tour convention. There have been some changes in venues, particularly with the unavailability of Long Island University and Dickinson High School Auditorium. However, Mr. Kinerk reported on the partnership with an advertising consultant to bring in some outside sponsorship.

Unfinished Business

Committee Chair Assignments: Ken Double appointed Jeff Weiler as Archive Liason. President Double will contact a Director for assignment on the Finance Committee.

Ballot counting report: Paul Van Der Molen reported on the prices of the accountants that he contacted and suggested considering an alternate teller.
--MOTION: Include in the job description for Executive Secretary the counting of ballots in the annual Director election, effective for the 2007 election. [After discussion, Executive Secretary Jim Merry agreed to the proposal for no additional compensation.] Moved: Paul Van Der Molen. Carried: Unanimous.

Standing Committee Report

Strategic Planning: Doug Powers updated the board on the status of the Strategic Planning. A preliminary document has been provided to the committee, which they are making comments that will be incorporated into a document provided to the board at the annual meeting.

Special Reports

Polk Theatre: Ken Double reported on his fact-findings on who and how the Polk Theatre in Lakeland, Florida was promised monies in conjunction with the convention. Discussion ensued but no action was taken.

Mass Mailing Update: Despite some delay, the Mass Mailing (which is sent out to all chapter Presidents and Secretaries) will be ready within the week. Michael Fellenzer will contact anyone from whom he needs information.

Mid-Year Meeting 2007: In order to get the word out to ATOS members to attend, a web-site announcement will be posted and Directors are encouraged to notify their liaison chapter leaders. Directors and Staff will be receiving details by e-mail regarding travel, lodging, and reports.

Good of the Order

Membership Cards: Paul Van Der Molen inquired over discontinuing or redesigning the membership cards. The consensus was that the cards should be continued, but redesigned so the mailers are smaller and do not have time-sensitive information that needs to be annually reprinted.

The meeting was adjourned at 7:45 p.m. EST.
/s/ John Riester, Secretary