

**Minutes of the ATOS Board of Directors Telephone Conference**  
**Wednesday, October 13, 2010**  
**8:00 p.m. E.D.T.**

**1. Chairman of the Board Mike Hartley called the meeting to order at 8:05 p.m. E.D.T.**

**2. Secretary Bob Evans called the roll:**

**Officers Present:** Mike Hartley-Chairman of the Board, Craig Peterson-Vice Chairman of the Board, Bob Evans-Secretary, Paul Van Der Molen-Treasurer. **Board Members Present:** Bob Dilworth, Allen Miller, Tyler Morkin, Tim Needler, Doug Powers, Bucky Reddish. **Youth Representative to the Board-Nathan Avakian.** **Board Members Excused:** John Apple, Jack Moelmann, Donna Parker. **Staff Members Present:** Ken Double-President/CEO, Mike Bryant, Don Feely-Co-Editors *Theatre Organ*, Mike Kinerk-Convention Planning Coordinator, Tom Blackwell-Web Site Manager, Jelani Eddington-Contract Administrator, Bill Carr-Nominating Committee Chair.

**3. Chairman Hartley declared a quorum.**

**4.MOTION: (Dilworth/Needler) to accept the revised minutes of the August 24, 2010 ATOS Board of Directors Telephone Conference. (Carried: Unanimous)**

**Old Business:**

**5. Reports:**

**The ATOS Secretary reports that the following e-mail motion was generated and carried on September 10, 2010:**

**Motion: (Needler/Miller) That the Membership Committee be empowered to run a promotional "Return Membership Drive" with a renewal rate of \$20 for one year. This drive will be announced in the Jan-Feb 2011 issue of the Journal, with a targeted trial effort to begin immediately, with a response date of October 31, or any other date recommended by the Committee.**

**Treasurer's Report: (Van Der Molen)**

- ATOS' total assets are \$1,453,435 (not including archive materials)

Chairman of the Board Mike Hartley asked Tom Blackwell (2010 Seattle convention chair) about convention revenue totals. Tom expects to have a preliminary financial report by the end of October. The Puget Sound Chapter will make a preliminary payment to ATOS. The balance will be paid on completion of the convention report.

**Web Site Report: (Morkin, Blackwell)**

**By January 31, 2011:**

- Will deliver a redesigned web site with a new content management system. This allows non-technical people to post to the web site in order to keep the site updated.
- Can manage a greater amount of content with fewer staff members
- Existing features can be incorporated along with new features.
- New web site will feature integration with social networking sites.
- New web site will conform to new ATOS identity standards. (ATOS Logo, etc.)

Tom Blackwell and Tyler Morkin will host two telephone conference meetings to acquaint ATOS Board and Staff with the new web site. These meetings will be held on Wednesday, October 20 and Thursday, October 28 at 8 :00 p.m. Board and Staff are encouraged to dial in and learn about the new web site.

### **Pocket Guide to *Robert's Rules of Order*: (Bryant)**

- Mike Bryant created this pocket guide for Board members.

### **6. Policy Revision: (Eddington)**

- Object of revision was to update the policies in light of the ATOS Strategic Plan.
- Want to update policies to conform to current practice.
- Allen Miller pointed out that the Volunteer Technician Award was eliminated two years ago. Allen suggests that that section be changed to “repeal and delete”.

**MOTION: (Dilworth) That the ATOS Policies be amended consistently with the recommendations in the August 27, 2010 and September 24, 2010 memos of the Bylaws & Policies Committee and the appendices thereto. (Carried: Yea: Peterson, Evans, Van Der Molen, Dilworth, Morkin, Needler, Powers, Reddish. Nay: Miller)**

**MOTION: (Miller/Van Der Molen) that Paragraph 4 of the Policies Revision (relating to the Volunteer Technician Award) be repealed and deleted. (The award no longer exists.) (Carried: Unanimous)**

### **7. Nominating Committee Report: (Carr)**

- Bill Carr made some suggestions for changes in requirements and the publicizing of requirements for ATOS candidates.

**MOTION: (Van Der Molen/Reddish): No person shall be qualified to run or serve on the ATOS Board of Directors who has any outstanding debt obligation to ATOS that is more than thirty days past due. (Carried: Unanimous)**

- Mr. Carr recommended Madeline Livolsi of Glendale, Arizona and Hassell Morres of Sun City Arizona to serve on the ATOS Nominating Committee.

**With no objections from the Board the candidates were appointed by unanimous consent.**

### **New Business:**

### **8. Place of ATOS Mid Year Meeting**

- Ken Double suggested that Norman, Oklahoma or Atlanta, Georgia are viable possibilities.
- The Board asked Mr. Double to investigate both locations for airline accessibility and lodgings. Ken will report his findings to the Board.

### **9. Suggested change in Chapter Liaison Report Protocol: (Double/Hartley)**

- Ken Double would generate the monthly liaison report.
- Each Board member would be able to add his or her message to the report
- The monthly report will be sent to the ATOS Secretary and distributed by the secretary to chapter presidents and secretaries via e-mail.
- The Board agreed that this would be a valuable practice and encouraged Ken Double to pursue this avenue of communication.

### **10. Good of the Order:**

- Allen Miller reported that the ATOS Technical Experience will be held from Sunday, July 31

through Thursday, August 4, 2011 at the Shanklin Music Hall in Groton, Massachusetts.

- The ATOS Summer Youth Camp is tentatively set for Sunday, July 23 to Friday, July 28, 2011 at the Shanklin Music Hall in Groton, Massachusetts.
- Craig Peterson reports that the required documentation has been received from the Columbia River Chapter of ATOS (Oregon). This group wishes to be recognized as an official ATOS Chapter.

**MOTION: (Evans/Miller) that the Board accept the Columbia River Chapter as an official chapter of ATOS. (Carried: Unanimous)**

**MOTION: (Miller/Evans) that the Board approve payment of up to \$3200 to the Harry Fox Agency for payment of mechanical licenses for the Seattle Convention CD. (Carried: Unanimous)**

- Two candidates have expressed interest in the Treasurer's position. One has since reconsidered and withdrawn his name from consideration. The other candidate is eminently qualified and will discuss the duties of the office with Paul Van Der Molen.

Chairman Hartley declared the meeting adjourned at 9:18 p.m. E.D.T.

/s/ Bob Evans, Secretary

Please Note: The meeting was conducted using *Robert's Rules of Order*-Mike Bryant, Parliamentarian

