

**Minutes of the ATOS Board of Directors Telephone Conference**  
**Wednesday, June 15, 2011**  
**8:00 p.m. E.D.T**

1. Chairman of the Board Mike Hartley called the meeting to order at 8:04 p.m.
2. Secretary Bob Evans called the roll:

**Officers Present:** Mike Hartley-Chairman of the Board, Craig Peterson-Vice Chairman of the Board, Bob Evans-Secretary, Mike Hutcherson-Treasurer. **Board Members Present:** John Apple, Bob Dilworth, Allen Miller, Jack Moelmann, Tyler Morkin, Tim Needler, Donna Parker, Doug Powers. **Board Member Excused:** Bucky Reddish. **Youth Representative to the Board:** Nathan Avakian. **Staff Members Present:** Ken Double-President/CEO, Jim Merry-Executive Secretary, Mike Bryant-Co-Editor, *Theatre Organ*, Don Feely-Co-Editor, *Theatre Organ*. **Guests Present:** John Ledwon-Board Member Elect, Don Phipps-Board Member Elect.

3. Chairman Hartley declared a quorum present.
4. The minutes of the May 3, 2011 Telephone Conference were accepted.
5. Updates:

- o **Treasurer's Report: (Hutcherson):**

**American Theatre Organ Society**

**Statement of Financial Position**

**Date:** 6/15/11

**Liquid Funds:**

Checkbook Balance	\$ 13,509.60
Reserve Account	\$ 553,970.02

**Total Unrestricted Funds** **\$ 567,479.62**

Endowment Fund (Restricted)	\$ 971,823.40
George Wright Fund (Restricted)	\$ 51,810.65

**Total Restricted Funds** **\$1,023,634.05**

**Total Funds** **\$1,591,113.67**

- o **Executive Secretary's Report:**

ATOS has 3225 current members.

**Old Business:**

**6. New York Chapter Loan Request: (Reddish, Needler)**

The New York Chapter has applied to the Endowment Fund Board of Trustees for a loan of \$15,000 to help finance the removal of the Paul Van Der Molen Residence Robert Morton Theatre Pipe Organ. The Endowment Trust Fund Board of Trustees has recommended granting the loan.

Doug Powers suggested that a policy on granting loans be generated after careful study. ATOS needs to be consistent in the terms and conditions of all loans.

**Motion: (Miller, Needler) To approve a loan of \$15,000 to the New York Theatre Organ Society (NYTOS) from the Endowment Fund at the interest rate of 4.25% per annum, which principal sum plus interest shall be repaid in full no later than February 1, 2013. No funds shall be remitted to NYTOS until (1) NYTOS provides satisfactory proof of its ownership of the Robert Morton theatre pipe organ currently installed at the Van Der Molen residence in Wheaton, Illinois and (2) NYTOS executes a promissory note and security agreement in a form acceptable to the Board.**

**Chairman Hartley called for a roll call vote:**

**Hartley-Yay, Peterson-Yay, Evans-Yay, Hutcherson-Yay, Apple-Yay, Dilworth-Yay, Miller-Yay, Moelmann-Yay, Morkin-Abstain, Needler-Yay, Parker-Yay, Powers-Nay, Avakian-Yay. (Carried)**

#### **7. Convention Update: (Kinerk, Evans, Double)**

- 2011 Convention: (Evans) All is ready. A few last-minute details are being taken care of but EMCATOS is ready to welcome ATOS members to a great convention.
- 2012 Convention-L.A. and Orange County: (Double) Don Near and his committee are well along in their planning for the 2012 ATOS Annual Convention.
- 2013 Convention-Atlanta: (Double) The Atlanta Chapter is almost ready to submit a bid for the 2013 ATOS Annual Convention.

Convention CD (2010): Dennis Unks will report to the Board on the number of CDs sold. Bruce Hager and Fred Brufloft will record this year's convention.

#### **8. ATOS Logo: (Parker)**

- Fren Anderson is preparing color hard copies of the new logo. They will be ready for the 2011 ATOS Annual Board Meeting.

#### **New Business:**

#### **9. Request of Eastern Massachusetts Chapter (EMCATOS) for Artist Funding: (Evans, Double)**

Due to lack of applicants no Young Organist Competition will be held this year. To substitute for this event a "Young Organist Showcase" will be offered during the 2011 Annual Convention. This performance will feature Donnie Rankin and two additional performers. The amount budgeted for the Young Organist Competition by EMCATOS does not allow for the "extra" performers. EMCATOS requests that part of the funds normally allotted by ATOS for transportation and lodging for current year finalists be used to offset the cost of the two performer's travel and lodging.

**Motion: (Evans, Needler) That ATOS pay travel expenses and three night's lodging (1 room) for the two performers who will appear with Donnie Rankin at the "Young Artist's Showcase" during the 2011 ATOS Annual Convention. (Carried: Unanimous)**

### **Good of the Order:**

- Secretary Bob Evans asked the Board not to include actual motions in their annual reports. This will simplify the process during the annual meeting. Committee chairs should list recommendations in their reports and make the actual motion at the annual meeting.
- Chairman Hartley directed the Strategic Plan Committee to develop the ATOS Mission Statement and present it to the Board at the annual meeting.
- Ken Double reports that the editing of the Walt Strony DVD (final DVD of the set) is now in the hands of the duplicators. The full package *John Ferguson and Friends* will be available at the 2011 ATOS Annual Convention.
- The ATOS Strategic Planning Committee is editing a document to be presented to the Board shortly.
- John Apple expressed his desire to continue on the Simonton Literary Prize Committee and follow up with a person from South Africa who would like to submit a piece of writing for consideration.
- Allen Miller reports that four people have registered for the ATOS Technical Experience.
- Tyler Morkin reports that a number of people were interested in the George Wright Memorial Fellowship but could not attend the convention because of scheduling conflicts.

### **The meeting adjourned at 9:17 p.m. E.D.T.**

Note: The meeting was conducted using *Robert's Rules of Order*-Mike Bryant, Parliamentarian

/s/ Bob Evans, Secretary ATOS