

**ATOS Mid-Year Board of Director's Meeting Agenda
(Telephone Conference Call)
January 30, 2010, 12:00 (Noon) E.S.T.**

1. Call to Order: (Hartley)
2. Roll Call and Introduction of Guests: (Evans)
3. Opening Remarks: (Hartley)
4. Approval of 6/30/2009 and 9/30/2009 minutes: (Board)
5. Approve Treasurer's Report for file – Present Status: (Van Der Molen)

Old Business:

6. Archive and Library:
 - a. Curator – Archive and Library: (Patak)
 - b. Archive Liaison: (Weiler)
 - c. Moelmann Motion on Archive Relocation: (Moelmann) (see note 1)
 - d. Archive Relocation Report: (Double, Morkin)
 - e. Historian: **(Need someone for this position)**
7. Awards and Recognition (except as otherwise listed)
 - a. Hall of Fame, Honorary Member, Organist of the Year, Ron Musselman Member of the Year, Award of Special Merit: (Moelmann)
 - b. Theatre Organ Student of the Year: (Morkin)
 - c. Simonton Literary Prize: **(Need someone to administer this program.)**
8. Convention Planning Coordinator (CPC): (Kinerk)
9. Youth/Adult Activities: (Nordwall)
 - a. Summer Youth Camp
Restructure Proposal (Minutes 9/30/09)
 - b. Adult Theatre Organ Getaway
10. Competitions:
 - a. Young Organist Competition: (Eddington)
 - b. Amateur Theatre Organist Competition: (Susan Cole)
11. Technical: (Miller)
 - a. Technical Event
 - b. *Shop Notes* status
 - c. Restoration and Preservation
 - d. Technical Consultation Program
 - e. David L. Junchen Technical Scholarship
 - f. Technician of the Year Award
12. Awards for Conventions:
 - a. George Wright Memorial Fellowship: (Eddington)
 - b. Mentor Program: (Reddish)
13. Bylaws and Policies: (Eddington)

14. Strategic Planning: (Powers)
15. Endowment Fund: (DeMajo)
16. Nominations: (Carr)
 - a. Candidate Resume statement revision for 2011: (Peterson)
17. Publications: (Parker)
 - a. Theatre Organ Journal (includes advertising): (Parker, Weiler)
 - b. Publicity: (Parker)
 - c. *Around the Circuit*: (Bisson)
 - d. ETONES: (Reddish)
 - e. ATOS Web Site (Blackwell)
18. Inner-City Youth/Urban Outreach Program: (Moelmann, Gibson)
19. Organist Scholarships: (Anna Bonelli-Downey)
20. Chapter Relations: (Peterson)
21. Public Relations: (Parker)
22. Youth Initiatives: (Morkin, Eddington)
 - a. *Facebook*: (Morkin)
23. MarketPlace: (Unks)

24. President/CEO Reports: (Double)
 - a. Fundraising
 - b. Convention CD
 - c. Theatre Organ Radio
 - d. DVD Lessons Series
 - e. Touring Show
 - f. Expense Report
 - g. Grant writer progress
 - h. Fox/Turner Classics

25. Executive Secretary: (Merry)
 - a. Current membership status: (Merry)
 - b. Membership enrichment activity: (Apple)

26. Officer Reports:
 - a. Treasurer – Van Der Molen (other than as noted above)
 - a. Plans for the audit
 - b. Secretary – Evans
 - (1) Binder
 - (2) Job Descriptions
 - (3) Calendar Updates
 - c. Vice President – Peterson
 - d. President – Hartley
 - (1) Motion by Richard Neidich from the Annual Meeting (see note 2)
 - (2) Committee reorganization plan
 - (3) Macy's (Wanamaker) installation of the Lowell Ayars Wurlitzer

New Business:

- 27. Budget Process for 2010-2011: (Van Der Molen)
- 28. Wurlitzer Book Profits: (Moelmann, Van Der Molen)
- 29. Convention Presenters Honorarium: (Powers)
- 30. Contract Administration: (Eddington)
- 31. Discussion of allocation of the Lufkin gift: (Double)

- 32. Motion to accept all written reports for file: (Hartley)

- 33. Schedule next Board Meeting and Annual Board Meeting: (Hartley)

- 34. Schedule Annual Membership Meeting: (Hartley)

Good of the Order: (Board)

Adjournment

Notes:

- 1. Motion: (Moelmann) Due to space limitations and the need to vacate the current premises, the ATOS Archive will be relocated to a downtown Chicago, Illinois facility, specifically at 329 West 18th Street as soon as possible. The necessary funding for this move is also requested. An approximate figure is \$3500 (this does not include moving the Reeve collection from North Dakota).

- 2. Motion: Richard Neidich, Second, Russ Shaner (Buffalo Chapter) that all committees of the ATOS shall provide twice annually a report to the membership by posting their reports on the ATOS web site. The reports are to include accomplishments, status of current activities, and a forecast of actions for the next six months. Also, the ATOS Treasurer shall post semi-annually a current budget versus expense status report as well as an annual net worth and audited financial report for ATOS on the ATOS web site.