

ATOS MID-YEAR COMMITTEE/OFFICER REPORT FORM

Committee Chair/Officer Name: Jim Merry, Executive Secretary
Date of Report: January 9, 2010

1. Actions completed since the 2009 Annual Meeting: (Please bullet actions completed.)

- Membership cards eliminated to save up to \$3000 per year – few questions and no complaints from members to date.
- Second telephone line eliminated with annual savings of \$250
- Annual Fund donations processed, reported and tracked by donor in a retrievable database for future comparison.
- Assisted Membership Committee with first phase of new member recruitment with letters through local chapters. Results have not yet warranted continuing the program without some modification.

2. Actions begun but incomplete since the 2009 Annual Meeting: (Please bullet actions begun.)

- Transition of processing credit transactions with change to new merchant service provider by ATOS Treasurer to reduce transaction cost. This resulted in new procedure to enter transaction that adds time to complete each one. Further change to internet based processing to come with ATOS Web site revisions

3. Goals to be reached by the 2010 Annual Meeting: (Please bullet goals.)

- Participate in new or revised membership recruitment plan
- Continue to process, track and report Annual Fund results for 2009-2010 and provide comparison with prior year activity.
- Revise Web site membership items and procedures as necessary

4. Amount budgeted for your committee: \$8060

Amount expended by your committee: \$7167 (8/31/08 – 9/1/09)

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)

- 12/31/2009 membership was 3467. This is a net loss of 143 members during 2009. Average loss for the past four years was 203 per year.
- Successfully transition credit card transactions to the ATOS Web site. It is important that any problems from new procedures are resolved prior to adopting new processing procedures.