

## ATOS MID-YEAR COMMITTEE/OFFICER REPORT FORM

Committee Chair/Officer Name: Jeff Weiler, Archival Liaison  
Date of Report: 18 January 2010

1. Actions completed since the 2009 Annual Meeting: (Please bullet actions completed.)

- Traveled to Longview, Texas to examine materials in the Lawrence “Sonny” Birdsong estate for donation to the ATOS Archive & Library
- Boxed and shipped materials, delivered to Joliet, sorted (some theatre-related materials identified for delivery to the Theatre Historical Society archive, per Jim Patak)

2. Actions begun but incomplete since the 2009 Annual Meeting: (Please bullet actions begun.)

- Have begun to identify archival materials for which backup copies should be made with Jim Patak
- Deliver all production files of *Theatre Organ* to Archive
- Seek out and file all executed deed of gift forms; two located thus far

3. Goals to be reached by the 2010 Annual Meeting: (Please bullet goals.)

- Continue to seek significant collections and materials which are in danger of being lost

4. Amount budgeted for your committee: \$1000

Amount expended by your committee: \$957.20 plus \$129.69 in FedEx ground shipping charges

5. Comments: (Any bulleted special notations, problems, or suggestions should be included here.)