



**ATOS Mid-Year Board of Directors Meeting Agenda
January 22, 2011
8:15 a.m.
Marriott Marquis Hotel, Atlanta Georgia**

1. Call to Order: (Hartley)

2. Roll Call: (Evans)

3. Opening Remarks: (Hartley)

4. Approval of January 3, 2011 telephone conference minutes.

5. Approve Treasurer's Report for file-Present Status: (Hutcherson)

Old Business:

6. Archive and Library

- a. Archive and Library Update: (Miller/Evans)
- b. Presentation of draft agreement for archive relocation: (Miller/Evans/Eddington)

7. Awards and Recognition: (Moelmann; except where otherwise listed)

- a. Hall of Fame, Honorary Member, Organist of the Year
Ron Musselman Member of the Year, Award of Special Merit
- b. Theatre Organ Student of the Year: (Morkin)
- c. Simonton Literary Prize: (Apple)

**8. Convention Planning Coordinator: (CPC) (Kinerk)
(Tentative) Proposal for Convention Presenters: (Powers)**

9. Youth/Adult Activities:

- a. Summer Youth Camp: (Nordwall)
- b. ATOS Technical Experience: (Miller)

10. Competitions:

- a. Young Organist Competition: (Morkin)
- b. Amateur Theatre Organist Competition (Tilschner)

11. Technical: (Miller)

- a. *Shop Notes* status
- b. Restoration and Preservation
- c. Technical Consultation Program
- d. David L. Junchen Technical Scholarship
- e. Technician of the Year Award

12. Awards for Conventions:

- a. George Wright Memorial Scholarship: (Morkin)
- b. Mentor Program (Reddish)

13. Bylaws and Policies: (Dilworth)

14. Strategic Planning Presentation: (Powers/Hartley/Double)

15. Endowment Fund: (Reddish)

- a. Spokane First Nazarene loan request

16. Nominations: (Carr)

17. Publications:

- a. Theatre Organ Journal (includes advertising) (Parker/Feely)
- b. Publicity: (Parker)
- c. *Around the Circuit*: (Bisson)
- d. ETONES: (Reddish)
- e. ATOS Web Site: (Blackwell/Morkin)

18. Inner-City Youth/Urban Outreach Program (Moelmann)

19. Organist Scholarships: (Smith)

20. Chapter Relations: (Peterson)

21. Public Relations: (Parker)

22. Youth Initiatives: (Morkin)

23. ATOS Marketplace: (Unks)

24. President/CEO Reports: (Double)

- a. Fundraising
- b. Convention CD
- c. Theatre Organ Radio
- d. DVD Lessons Series
- e. Expense Report
- f. Grand Writer Progress
- g. Potential Campaign Material
(Bob Vorel-Crest Communications, Inc., Chicago, Illinois)

25. Executive Secretary: (Merry)

- a. Current Membership Status: (Merry)
- b. Membership Enrichment Activity: (Apple/Needler)

26. Officer Reports:

- a. Secretary: (Evans)
 - o Job Description Updates

- Calendar Updates
- Binder
- b. Vice Chair: (Peterson)
- c. Chairman of the Board: (Hartley)

New Business:

27. Budget Process for 2011-2012: (Hutcherson)

28. Contract Administrator: (Eddington)

29. Recommendation of ATOS Finance Committee regarding disposition of the \$100,000 gift. (Needler)

30. Motion to accept all written reports for file: (Hartley)

31. Schedule next Board Meeting, Annual Board Meeting, and Annual Membership Meeting: (Hartley)

- a. Next Board telephone conference during week of February 21-24, 2011. (Board to agree on exact date.)
- b. The ATOS Annual Board Meeting will be held on June 27-28, 2011 at the Westin Hotel Providence, Rhode Island
- c. ***For Board members planning purposes:***
 - Friday, July 1, 2011 ATOS Annual Membership Meeting (Morning)
 - Sunday, July 3, 2011 ATOS Annual Member's Forum (Morning)

32. Good of the Order: (Board)

33. Adjournment

Please Note: The meeting will be run in accordance with *Robert's Rules of Order*. Don Feely, Parliamentarian.